No. D.28012/1/2022-DSE(MIS) **GOVERNMENT OF MIZORAM DIRECTORATE OF SCHOOL EDUCATION**

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CIRCULAR

To All DEOs, Govt. School Principals, SDEOs and DAEOs

- 1. As e-mail becomes indispensable part of our life, it is necessary to have official e-mail account for every office that can access digital platform. However, we noticed that the e-mail accounts, created once for official purpose in some of our offices or schools are frequently changed which creates problems from the sender's end. Therefore, please stick to one e-mail account for official purpose, preferably should also be designation, office or school based, and official communication by private e-mail must be discouraged.
- 2. The Government in its e-mail policy desires to create e-mail account in government (public) domain, such as nic.in or mizoram.gov.in which is more secure and rigid than commercial or private domain. Though having e-mail account in government (public) domain is not strongly insisted, any entities interested in creating e-mail account in government domain may approach, the following officials of Information & Communication Technology Department:-
 - 1) Pu Lalengzuala, Informatics Officer, Mobile: 9612170219 and
 - 2) Pu Lalnunpuia Kawlni, Asst. Informatics Officer, Mobile: 9862756066
- 3. All offices or schools are hereby informed to check any new e-mail on daily routine.
- 4. The official website: https://schooleducation.mizoram.gov.in/ is constantly updated to serve the citizens. Presumably, to be useful in particular for remote areas is Disclosure of Section 4 (1) (b) of RTI Act 2005 which contains names, contact numbers and the allotted works to all employees in the Directorate. So, kindly visit the website regularly to gather some information within the Department

(LALSANGLIANA) Director of School Education Mizoram: Aizawl