

Dated Aizawl, the 3rd July, 2026

OFFICE ORDER

Consequent upon promotion of Pu PC Lalngaizuala, Joint Director and in supersession of this Office Order even no. dt. 2.3.2026 regarding distribution of works among officers of this Directorate, the following officers are hereby assigned the duties/Files as mentioned against their names with immediate effect and until further orders.

1. Zohmingthanga, Additional Director

He will assist Director, School Education in overall works

2. R.Lalnunthari, Joint Director 'E' (Elementary & Establishment)

- 1) Administration
- 2) PM POSHAN
- 3) Accounts Matter
- 4) Adult Education
- 5) School Administration
- 6) General Service Matters
- 7) Hindi Education.
- 8) Drawing and Disbursing Officer.
- 9) All Service matters of Elementary Schools
- 10) ULLAS (Understanding Lifelong Learning for All in Society)
- 11) RAERIP Scheme
- 12) NFTW Fund/ Teacher's Day
- 13) SCERT/MBSE/MPSC
- 14) Opening Permission of Private Schools.
- 15) Change of name/Location of Government /Private Schools
- 16) All matter relating to Samagra Shiksha
- 17) Matters relating to National Awards /Teacher's Awards/
other Awards
- 18) ECCE
- 19) Provincialization of Schools
- 20) Mizoram State Commission for Women/Women empowerment/sexual
harassment
- 21) DCRG (Adhoc/Deficit) under School Education Department
- 22) Sustainable Development Goals
- 23) Swatch Bharat/ Clean India/ Cleanliness/ Swach Evam Harit Vidyalaya Ranking
- 24) PM SHRI
- 25) Child Rights/Child Protection//NCPCR/Child line
- 26) Any other works assigned to her by the Director from time to time

3. Dr. Lalduhawmi Thomte, Joint Director 'A' (Schemes & Academic)

- 1) School Health/Mental Health
- 2) All Schemes and Activities from other Departments/
Central Ministries etc. not specifically assigned to other Joint Directors
- 3) Physical Education & Sports
- 4) NEP - 2020/ Education Policy of Mizoram
- 5) Virtual Classroom Project in 220 Schools
- 6) Green Mizoram/Eco-Club
- 7) Preparation of Speech for Governor/ Chief Minister etc.

- 8) Intach heritage/Centa-TPO
- 9) Matters relating to PwDs
- 10) National Human Rights Commission
- 11) National Commission for Safeguarding minorities/ Linguistic Minorities/ OBC/Tribal
- 12) Magic Bus India Foundation
- 13) Hostel Rules
- 14) Matter relating to RTE
- 15) Matters relating to PARAKH
- 16) Eklavya Model Residential School
- 17) Matter relating to Education Bill/ Act/ Policy/ Rules etc.
- 18) Adolescence Education Programme
- 19) Mizoram Science Technology/ Innovation Council
- 20) Children Science Congress/World Vision
- 21) Vocationalisation/Universalization of Secondary Education
- 22) School Drug Policy and related issues.
- 23) Any other works assigned to her by the Director from time to time.

4. **PC Lalngaizuala, Joint Director 'S' (Secondary & Monitoring)**

- 1) Monitoring of Works
- 2) Inspections
- 3) Planning & Project Works
- 4) IT Cell
- 5) Matters relating to Secondary and Higher Secondary Education
- 6) Non Govt. Schools (Secondary & Higher Secondary Schools)
- 7) Land and Building.
- 8) National School Safety Programme/Road Safety
- 9) All service matters of Secondary to Higher Secondary Schools
- 10) Matters relating to ACRs/ PARs/Property Returns – Secondary to HSS
- 11) Disaster Management/Fire Service week/fire prevention
- 12) Nodal Officer, Post Disaster Needs Assessment (PDNA)
- 13) Matters relating to Education Statistics/Publication/Documentation
- 14) Consumer Union
- 15) Atal Tinkering Lab
- 16) Teachers Inn.
- 17) Zirlaite Ni/Constitution Days
- 18) Jal Shakti
- 19) Any other works assigned to him by the Director from time to time.

5. **Rosy Lalfakzuali Sailo, Deputy Director (Administration)**

- 1) Administration and control of Staff under Directorate of School Education and subordinate offices
- 2) All matters relating to Elementary School
- 3) All matters relating to Elementary School including Autonomous District Council
- 4) Matters relating to Deficit, Adhoc-Aided, Lump Sum GIA in respect of Elementary School
- 5) Opening permission of Elementary School
- 6) All matters relating to Court Cases including Supreme Court Cases/Corporal punishment /Departmental proceeding
- 7) Nodal Officer, KAI App.
- 8) SPIO, RTI
- 9) Matters relating to Child Line/Child Protection/NCPCR Child Right
- 10) Matters relating to Persons with Disability (PwD)
- 11) Green Mizoram/Fire Prevention/Fire Service Week
- 12) Beti Bachao Beti Padhao Scheme
- 13) Matters relating to RIMC/Banasthali/Vidyaputh/Jaipur/Rajasthan/JNV

Sainik School/Eklavya Model Residential School/Bharat Scouts & Guides/NCC etc.

- 14) NEP - 2020/ Education Policy of Mizoram
- 15) PM SHRI
- 16) School Health/Mental Health
- 17) Celebration of important days.
- 18) National Human Rights Commission
- 19) Any other works assigned to her by the Director from time to time.

6. Ng. Fanchun, Deputy Director (Elementary/Adult Education)

- 1) All matters relating to Adult Education
- 2) DDO for Adult Education
- 3) ULLAS (Understanding Lifelong Learning for All in Society)
- 4) Nodal Officer for Indian Institute of Charter Accountant
- 5) New Globe School
- 6) National Award and State Award to Teachers/Other Awards
- 7) INTACH Heritage
- 8) Youth Parliament Competition.
- 9) Swachh Bharat/Clean India/ Cleanliness/Swachh Evam Harit Vidyalaya Ranking
- 10) Zirlaite Ni
- 11) Ek Bharat Shreshtha Bharat
- 12) ECCE
- 13) **Programme Manager, PM POSHAN**
- 14) **RAERIP Scheme**
- 15) Any other works assigned to her by the Director from time to time

7. Vanlalrosiama Ralte, Deputy Director (Finance & Accounts)

- 1) All matters relating to Finance, Budget and Accounts
- 2) Matters relating to Major works and Minor works
- 3) Sustainable Development Goals
- 4) Departmental land/Building & License Fee & Inspection
- 5) Jal Shakti
- 6) SNA SPARSH, GEM & PFMS
- 7) Finance Adviser, School Education Department.
- 8) Virtual Classroom Project in 220 Schools (NESIDS-OTRI)
- 9) Any other works assigned to him by the Director from time to time.

8. K.Zoramchhani, Deputy Director (S)

- 1) All Service matters of High School & Higher Secondary School and all Non-Teaching staff.
- 2) Matters relating to Deficit, Adhoc - Aided, Lump sum GIA in respect of Higher Secondary School/ High School
- 3) Matters relating to School Inspection
- 4) Departmental land/Building & License Fee
- 5) Opening permission of Secondary Schools
- 6) Vocationalisation/ Universalization of Secondary Education
- 7) Matters relating to MPSC
- 8) Disaster Management/Road Safety
- 9) The Birds and the Bees Talk/Plan India
- 10) Matters relating to RIMC/Banasthali/Vidyaputh/Jaipur/Rajasthan/JNV Sainik School/Eklavya Model Residential School/Bharat Scouts & Guides/NCC etc.
- 11) Matters relating to Physical Education & Sports
- 12) Matters relating to B.Ed Course
- 13) Women Empowerment/Mizoram State Commission for Women/Women Sexual Harassment

- 14) INTACH Heritage
- 15) Magic Bus India Foundation.
- 16) Teachers Inn
- 17) Establishment of Labs in Sr. Secondary School (BLISS)/KISS/RAA/Udhan Programme/NEIDA/Maan Ki Naat/PETA
- 18) Bharat Scouts & Guides/NCC/Student Police Cadet
- 19) Matters relating to SCERT/ CCRT/ NUEPA/MBSE/NOIS/SABE/CABE/CBSE/NCERT/NERI/Samagra
- 20) Any other works assigned to her by the Director from time to time.

9. A.Vanlallungliana, Superintendent (S)

- 1) Matters relating to Office Administration and Establishment
- 2) Service matters of Gazetted Officers/ Group- B (Gazetted and Non-Gazetted)/Staff under School Education Department.
- 3) Matters relating to Adhoc GIA/Deficit/Lumsump of HS/HSS
- 4) Service matters High School & Higher Secondary Schools.
- 5) Service matter of all Non Teaching Staff.
- 6) Creation/ Retention/ Abolition/ Re-designation and Conversion of all posts
- 7) All matters relating to Court Cases including Supreme Court cases/Corporal Punishment/Departmental proceedings
- 8) Vocationalization/ Universalization of Secondary Education
- 9) Matters relating to placement of teachers to Senior and Selection Grade.
- 10) Compassionate Appointment
- 11) Rules & Regulation under School Education Deptt.
- 12) Persons with Disability Act (PwD)
- 13) Matters relating to Child line/ Child Protection/ NCPCR/Child health
- 14) Matters relating to Association/NGOs
- 15) ASPIO, Directorate of School Education
- 16) Provincialization.
- 17) Matters relating to School Inspection
- 18) Disaster Management
- 19) Any other works assigned to him by the Director from time to time.

10. Linda Thansangzuali, Superintendent (E)

- 1) Matters relating to Audit, Accounts & Budget
- 2) Service matters of Primary/Middle School Teachers including Non- Govt. and W. E. Teachers
- 3) Service matters to Primary/Middle School Teacher under Autonomous District Councils
- 4) All matters relating to MR Teachers
- 5) Matters relating to placement of teachers to Senior and Selection Grade – Elementary Schools
- 6) Matters relating to Nepali/ Gorkha School
- 7) Revision of Pay/Fixation of Pay
- 8) Matters relating to Information Technology, etc.
- 9) Departmental land/ building & License Fee
- 10) Stationery, Furniture, Equipments, Books, Inventory Management etc.
- 11) Office Rent with telephone/ Fax Machine, Intercom/ Computers/ Photo Copier/Group D uniform
- 12) Opening permission of Schools
- 13) Change of name/location of Govt. & Private Schools
- 14) Any other works assigned to him by the Director from time to time.

11. K.Lalduhawmi, Assistant Engineer (AE)

- 1) Supervision and monitoring of Major Works : NABARD, NEDP, SEDP, NLCPR NESIDS, PMJVK, SASCI, NEC, SDRF
- 2) Bills and Estimates under Major Works.

- 3) Matters relating to Minor Works.
- 4) All works under Article 275(1)
- 5) Cyclone Remal
- 6) CESS on POL
- 7) Monitoring & Supervision of Directorate of School Education Building.
- 8) Otis maintenance.
- 9) Any others works assigned to her by Director from time to time.

12. TC.Lalremsiama, Assistant Director (Adult Education)

(He will take the charge of Assistant Publication Officer, DAEO 'E' & 'W')

- 1) All matters relating to Adult Education
- 2) Sahitya Academy Bhasa
- 3) All matters relating to Publication of Meichher Magazine.
- 4) ULLAS (Understanding Lifelong Learning for All in Society)
- 5) RAERIP Scheme
- 6) Any others works assigned to him by the Director from time to time.

13. R.Laldawngliani, Research Officer(RO)

- 1) All matters relating to Education & Statistics
- 2) Proposal and initiative regarding :
 - a) NABARD
 - b) NLCPR
 - c) NESIDS
 - d) PMJVK
 - e) NEC/MDONER
 - f) Article 275
- 3) All India School Educational Survey (AISES)/State Level Achievement Survey
- 4) Census of Govt. employees
- 5) Annual Publication/ Annual Administrative Report
- 6) Building Statistics
- 7) Sustainable Development Goals
- 8) NITI Aayog
- 9) UDISE
- 10) Educational & School Statistics
- 11) Preparation of Projects & Reports
- 12) Development Service Support for State
- 13) Any other works assigned to her by the Director from time to time

14. Kawlliana Kawlni, SDEO

- 1) Inspection of Schools
- 2) Legal Awareness Campaign in School
- 3) Matters relating to B.Ed course training
- 4) Pragati/AI for youth/Peoples Plan Campaign
- 5) Surrender of Ration Card/Donation of water Purifier to School
- 6) Shala Siddhi/Shara Sarathi/Wash Programme
- 7) Eklavya Model Residential School
- 8) Youth Exchange Programme/Mizoram Youth Commission.
- 9) Zirlaite Ni
- 10) Magic Bus India Foundation
- 11) Any other works assigned to him by the Director from time to time

15. Zonunmawia, Hindi Education Officer

(He shall act as Deputy Director (Hindi) in respect of movement of File)

- 1) Matters relating to Hindi Education
- 2) Service matters of High School & Middle School Hindi Teachers
- 3) Transfer & Posting of High School & Middle School Hindi Teachers

- 4) ECCE
- 5) Reservation of seats at Guest House / Rest House
- 6) Teachers day/NFTW Fund
- 7) Any other works assigned to him by the Director from time to time

16. Vanlalhlani, Hindi Education Officer

- 1) Matters relating to Hindi Education
- 2) Service matters of High School & Middle School Hindi Teachers
- 3) Transfer & Posting of High School & Middle School Hindi Teachers
- 4) ECCE
- 5) Reservation of seats at Guest House / Rest House
- 6) Teachers Day/NFTW Fund
- 7) Any other works assigned to her by the Director from time to time

17. Lalrozuala, OSD (Govt. High School Headmaster)

- 1) Nodal Officer for e-office Suite
- 2) Nodal Officer, Information Technology & Website Manager
- 3) Technical Manager, KAI App.
- 4) All matters related to IT, Education Technology and IT Proposals
- 5) MOU with BSNL
- 6) Development Service Support for State
- 7) Virtual Classroom Project in 220 Schools.
- 8) Any other works entrusted to him by the Director from time to time.

18. C.Lalnunmawii, Circle Physical Education Officer

- 1) Matters relating to Physical Education & Sports
- 2) Miscellaneous Training
- 3) Training inside/outside
- 4) Fit India Movement
- 5) Miscellaneous
- 6) National/Mizoram School Games
- 7) Staff meeting notice & minutes
- 8) Mizoram School Games Meeting Notice & Minutes
- 9) Incentive Cash Awards
- 10) Tournament & Competition
- 11) Zonal Sports
- 12) Advertisement
- 13) Miscellaneous Sports materials
- 14) Sporting clubs
- 15) Audit objection/report under Physical Education
- 16) Any other works assigned to him by the Director of School Education from time to time.

Sd/- ANGELA ZOTHANPUII

Director

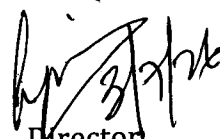
School Education

Mizoram : Aizawl

Memo No. F. 23012/3/2008-DSE(Estt) : Dated Aizawl, the 3rd July, 2026

Copy to:

- 1) All Officers & Staff of this Directorate.
- 2) Persons Concerned.
- 3) Guard File.


Director
School Education
Mizoram : Aizawl